

BUYER

TRANSACTION CHECKLIST

- Prepare offer
- Buyer signs agency disclosure and purchasing agreement
- Open escrow account (deposit earnest money, etc.)
- Inspect property
- Order appraisal
- Email home insurance contact info to buyer to obtain quote and setup with escrow
- Confirm closing date
- Disclosures completed
- Final loan documents signed — note and trust deed for loan
- Close escrow

